

This checklist refers to the documentation to be presented at VFS Global Visa Application Centre in Singapore for an application for a national visa for temporary stay in Portugal (more than 3 months and less than 1 year).

**Temporary stay visas** allow entry and stay in Portugal for less than a year. Temporary stay visas are valid during the entire stay and allow for multiple entries. In addition to the documents listed below, the following general requirements must be observed:

- The applicant is a legal resident of Singapore;
- One separate set of documents is required for each individual applicant;
- Visa applications should be submitted in advance to ensure time for competent authorities to make a decision.
- The deadline to decide on a temporary stay visa application is 30 days.
- All documents must be provided in English or Portuguese, unless specifically required.
- Necessary documents being considered admissible as well as the payment of the visa fee for the administrative processing of the visa application does not entail a visa being granted, nor does it entail a refund in case of refusal.

Failure to submit all the necessary documents may lead to the rejection of the visa application. The Embassy of Portugal in Singapore reserves the right to request documents other than those mentioned above whenever deemed convenient. Refusal of the visa application shall not entitle to a reimbursement of the visa fee.

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| 1. | <b>Application form:</b> All fields of the <a href="#">application form</a> are mandatory, unless otherwise stated, and need to be clearly filled out. In the case of children under the age of 18, the form should be signed by both parents or by the legal guardian, who must provide proof of that capacity.  | <input type="checkbox"/> |
| 2. | <b>2 Photos (1 glued to the application form):</b> taken less than 6 months ago, original, passport-size, in colour.  | <input type="checkbox"/> |
| 3. | <b>Passport (original plus one clear copy):</b> must be valid for at least 7 months after the intended departure from Singapore, signed by the bearer, with at least two blank pages and should not have been issued more than 10 years ago.  | <input type="checkbox"/> |
| 4. | <b>Valid travel insurance:</b> allowing medical coverage, including medical emergencies and repatriation, valid for the duration of the entire stay in Portugal.  | <input type="checkbox"/> |
| 5. | <b>Return ticket:</b> must show entire itinerary to Portugal and return to Singapore, including transit(s).   | <input type="checkbox"/> |
| 6. | <b>Proof of legal residence in Singapore (original plus one clear copy, front and back):</b> NRIC card / Permanent Resident card / Employment Pass / Dependent Pass / Student Pass, valid for at least <b>6 months</b> after the intended departure from Singapore. If the document does not have a validity date on it, a printout of the validity check done less than 15 days before lodging the application must be presented together with the document.   | <input type="checkbox"/> |
| 7. | <b>Certificate of Clearance issued by Singapore Police Force:</b> must be legalized by the Ministry of Foreign Affairs of the Republic of Singapore. If the applicant has lived for less than one year in Singapore, he/she must also present the criminal record from the country of origin or the country where the applicant has resided for over a year. Minors under 16 years of age are exempt from producing any criminal record related document.   | <input type="checkbox"/> |
| 8. | <b>Proof of means of subsistence:</b> The applicant must have means of subsistence equivalent to 50% of the RMMG net of social security contributions, guaranteed for the number of months of foreseeable duration of stay. Lower income may be accepted when the term of responsibility by the association or sports club also assumes the applicant's housing, health care and repatriation expenses. The term of responsibility, signed by a Portuguese citizen or a foreign citizen, with a residence permit in Portugal. | <input type="checkbox"/> |

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| 9.  | <b>Specific documents:</b> Document issued by sports federation certifying the practice of the referred sport  | <input type="checkbox"/> |
| 10. | <b>Additional documents for minors:</b> Parental authorization for the minor to travel and stay in Portugal for the period specified according to the reason for the stay as well as copy of the parents' identity card. | <input type="checkbox"/> |